

PROJECT TITLE |

*submitted in the partial fulfillment of the requirements*

*for the award of the degree in*

|  
**BACHELOR OF ENGINEERING |**

By

(NAME OF THE CANDIDATE)

(Enrollment. No.)



**DEPARTMENT OF BIOTECHNOLOGY |**

**AMITY UNIVERSITY |**

**MALLHOUR CAMPUS**

**LUCKNOW | 227105**

**APRIL 2011**

## Project report format guidelines (Both for UG/PG)

### Sequence of topics to be maintained in Project Report:

- **Title Page**
- **Bonafide Certificate**(ITLS format) on letter head
- **Declaration**-(ITLS format)
- **Acknowledgement**- (Order of names to acknowledge is attached)
- **Contents** with Page numbers
- List of Abbreviations, if applicable
- List of figure, list of tables, if applicable
- **Abstract** of the work
- **Chapter 1** ,Introduction
- **Chapter 2**, Aim and scope of present investigation
- **Chapter 3**, Experimental or material and method ; algorithm used
- **Chapter 4**, Results and discussion, Performance Analysis
- **Chapter 5**, Summary and Conclusion
- **Bibliography/References /Appendix**  
-for Journals – name of authors, journal name, year of publication, , volume number ,page number, starting and ending.

-For Books- name of author, title, name of editor, publisher, year, page number

-Valid internet articles

- **Sub chapters should be numbered as follows**  
Eg. Subject chapter of Chapter 1 should be numbered as 1.1, 1.2...

Further sub chapter should be numbered as 1.1.1, 1.1.2. ...

➤ **Letter Font and line spacing** to be followed throughout the project work.  
Line space: 1.5, Font size: 12, Font type: Arial, Margin space: Left 3cm, Right 2.5cm, Top 2cm, Bottom 1.7cm.

- **Major Headings** all Caps, Font size:14
- **Sub-headings**- headings in caps, Font size 12.
- **Further Subheadings**- 12 Font size, Bold, Italics.
- **Still Further sub- headings**- 12 Font Size, Italics.
- **Legend for figures and labels**-  
Figure – Fig: 1: Self descriptive title, 12 Font size, Italics, Bold (should be given below the figure).

Table- Table1: self descriptive title, 12 Font size, Bold (should be given above the table).

- **Page Numbers** should be centered at the bottom of each page, starting from Introduction chapter onwards.
- For Contents, Abstract, List of Abbreviations, List of figures, and list of tables – the page numbers should be in the format (i), (ii), (iii)..... And centered at the bottom of the page.

**DECLARATION FORMAT**

I \_\_\_\_\_( Name of the Candidate)\_\_\_\_\_ hereby declare that the Project Report entitled "\_\_\_\_\_

\_\_\_\_\_ " is done by me under the guidance of Dr./Prof./Mr./Ms \_\_\_\_\_(Internal university/college)and \_\_\_\_\_( External) at \_\_\_\_\_( Institute name and address) is submitted in partial fulfillment of the requirements for the award of the degree in BACHELOR OF ENGINEERING.

**DATE:**

**PLACE:**

**SIGNATURE OF THE CANDIDATE**

ITLS  
Logo

**INSTITUTE OF TRANSGENE LIFE SCIENCES**

College  
Logo

**AMITY UNIVERSITY**

---

**DEPARTMENT OF BIOTECHNOLOGY**

**BONAFIDE CERTIFICATE**

This is to certify that this Project Report is the bonafide work of Mr./Ms. \_\_\_\_\_  
\_\_\_\_\_ Reg.  
No \_\_\_\_\_ who carried out the project entitled  
“ \_\_\_\_\_  
\_\_\_\_\_” under our supervision from December  
2010 to March 2011.

**University/college Guide**

(Name in Capital letters  
with Signature)

**ITLS Guide**

(Name in Capital letters  
with signature)

**Head of the Department**

(Name in Capital letters with Seal & Signature)

---

Submitted for Viva Voce Examination held on \_\_\_\_\_

**Internal Examiner**

(Name in Capital letters  
with Signature)

**External Examiner**

(Name in Capital letters  
with signature)

**ACKNOWLEDGEMENTS**

The first paragraph of the acknowledgements should thank the following dignitaries in the under mentioned sequence:

**Chancellor/Director**

**University/college**

**Director (ITLS)**

**Er. Akhilesh Kushwaha**

**ITLS**

**Faculty**

**Head of the Department**

**University/college**

**Internal Guide (University/College) and others.**